

All information on this form must be correct and complete. Payment must accompany this request, and may take up to four (4) weeks for processing.

<b>PERSONAL INFORMATION (PRINT CLEARLY)</b>														
STUDENT ID	DATE OF BIRTH  <div style="text-align: center;">           _____ / _____ / _____            MONTH      DAY      YEAR         </div>													
GRADUATE'S LAST NAME WHILE ATTENDING MICHENER	GRADUATE'S FIRST NAME													
<b>PROGRAM INFORMATION</b>														
PROGRAM NAME	CREDENTIAL EARNED													
YEAR GRADUATED	Advanced Diploma (\$50.00) Graduate Certificate (\$50.00) Continuing Education (CE) Certificate (\$25.00)													
<b>DELIVERY OPTIONS</b>														
<p>Pick-up, Photo ID Required (During Registrar's Office business hours)</p> <p style="text-align: center;">Name of individual picking up credentials: _____</p> <p>Mail Delivery (Please note we cannot send to PO Boxes via Courier, Courier tracking is available upon request)</p> <p style="text-align: center;">           Regular Mail      Courier Canada \$10      Courier United States \$25      Courier International \$50  <small>CE Certificates Only</small> </p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 40%; padding: 5px;">ATTN</td> <td colspan="2" style="padding: 5px;">STREET ADDRESS</td> </tr> <tr> <td style="padding: 5px;">DEPT</td> <td colspan="2" style="padding: 5px;">CITY/TOWN</td> </tr> <tr> <td style="padding: 5px;">PROVINCE</td> <td style="padding: 5px;">COUNTRY</td> <td style="padding: 5px;">POSTAL CODE</td> </tr> </table>			ATTN	STREET ADDRESS		DEPT	CITY/TOWN		PROVINCE	COUNTRY	POSTAL CODE			
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DEPT	CITY/TOWN													
PROVINCE	COUNTRY	POSTAL CODE												
<b>PAYMENT DETAILS</b>														
Credential Cost \$ _____	Courier Fee \$ _____	TOTAL AMOUNT \$ _____												
<p><b>Payment Method</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none;">Credit Card (Visa, AMEX, Mastercard)</td> <td style="width: 33%; border: none;">Debit (In-person only)</td> <td style="width: 33%; border: none;">Certified Cheque</td> </tr> <tr> <td style="border: none;">Cash (In-person only)</td> <td style="border: none;">Money Order</td> <td style="border: none;">(No Personal Cheques)</td> </tr> </table>			Credit Card (Visa, AMEX, Mastercard)	Debit (In-person only)	Certified Cheque	Cash (In-person only)	Money Order	(No Personal Cheques)						
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<p><b>IF CREDIT CARD PAYMENT:</b></p> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 60%; border: none;">_____</td> <td style="width: 10%; border: none; text-align: center;">/</td> <td style="width: 30%; border: none;">_____</td> </tr> <tr> <td style="border: none; text-align: center;">CREDIT CARD NUMBER</td> <td></td> <td style="border: none; text-align: center;">EXPIRY DATE</td> </tr> <tr> <td style="border: none; margin-top: 20px;">_____</td> <td style="border: none; margin-top: 20px;">_____</td> <td style="border: none; margin-top: 20px;">_____</td> </tr> <tr> <td style="border: none; text-align: center;">CARDHOLDER SIGNATURE</td> <td style="border: none; text-align: center;">CARDHOLDER NAME (PLEASE PRINT)</td> <td style="border: none; text-align: center;">DATE</td> </tr> </table>			_____	/	_____	CREDIT CARD NUMBER		EXPIRY DATE	_____	_____	_____	CARDHOLDER SIGNATURE	CARDHOLDER NAME (PLEASE PRINT)	DATE
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_____	_____	_____												
CARDHOLDER SIGNATURE	CARDHOLDER NAME (PLEASE PRINT)	DATE												
<b>AUTHORIZATION AND DECLARATION: I certify that the information contained herein and in the supporting documents is true, correct, and complete.</b>														
<p><b>Student Signature:</b> _____ <b>DATE:</b> _____</p>														

The information on this form is collected under the authority of the Michener Institute of Education at UHN and will be protected and used in compliance with the Ontario Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31. Student information held by the Michener Institute of Education at UHN may be used for administrative and statistical purposes of the Institute and/or the ministries and agencies of the Government of Ontario and the Government of Canada.